



2023 NCD A Conference Call for Proposals

Career Development Around the World: Making Connections and Increasing Access to Impact the Global Labor Market

June 29 – July 1, 2023

**June 28 & July 1– Professional Development Institutes
Chicago, Illinois**

TYPES OF PROGRAMS

- **Presentation:** 60 - 70-minute traditional format.
- **Roundtable:** Two consecutive 30-minute presentations at a roundtable that accommodates up to 20 people; no A/V equipment will be available. Roundtables provide a relaxed and interactive forum for presenters to share their work and ideas related to research, programs, and practical applications.
- **Professional Development Institute:** 4-hour in-depth workshop to be held pre-conference.
- **Graduate Student Poster Sessions:** Graduate students just joining our field have a great deal to share with NCD A members. If you are a graduate student, we highly encourage you to share information about your research, your practice, your program, or other thoughts on the field.

CONFERENCE AUDIENCE

The audience for the National Career Development Association's Global Conference includes career counselors, educators, and consultants. They work in colleges, private practice, schools, business and industry, workforce, corrections and one-stop centers, agencies, and government. They call themselves counselor educators, career center staff, coaches, career services providers, consultants, directors, transition specialists, managers, labor market and employment specialists, and school counselors and administrators.

CONFERENCE THEME – *Career Development Around the World: Making Connections and Increasing Access to Impact the Global Labor Market*

Career development is implemented by professionals working in a variety of settings with diverse populations. This includes the different populations served in the United States such as college students, displaced workers, retirees, the differently abled, LGBTQIA+ community members, international students, students in K-12, and more. This also includes professionals facilitating career development outside of the US, in countries around the world.

We encourage conference proposals that highlight effective strategies for working with diverse populations. This includes submissions that focus on increasing access and equity for underrepresented populations and marginalized groups. Because the career development has an impact on the global labor market and the ability to increase access for all individuals, practitioners will benefit from sharing strategies and techniques that have been tailored to work with different populations and operationalized in the US and abroad.

- Innovative and effective interventions and programs that address the global labor market
- Innovative and effective evidence-based applications that integrate theory, research, and practice
- Innovative and effective interventions that highlight the unique personal and professional identities of career practitioners which can be leveraged to the benefit the different populations they serve
- Innovative and effective strategies for meeting the career development needs of people across the life span, especially people from population groups that are underrepresented in the professional literature, servicers, and training (immigrants, people of color, women, sexual minorities, people with disabilities, limited income, etc.)
- Effective techniques used to build cultural competence and professional effectiveness of career practitioners, and/or the NCDA membership
- Effective techniques used to address the current social justice issues affecting careers of marginalized underrepresented groups
- Creative use of career information and career resources in service delivery and instruction that illustrates restorative and future practices around the world
- Effective techniques and innovate practices to assist career development providers with embracing the evolving changes in the field
- The role of artificial intelligence and automation in creating a diverse and equitable global labor market
- Innovative strategies to address the delivery of career assessments, guidance, occupational information, and related career development services to diverse populations
- Programs addressing one or more of the themes that have a special tie to Chicago or Diversity, Equity, and Inclusion

PRESENTATION FOCUS AREAS

NCDA has seven (7) constituency groups. A large percentage of proposals are deemed to be applicable to a “general audience.” As such, having a proposal chosen from “general audience” group is much more competitive than one that targets a specific constituency group. This should be considered when marking the group that best represents your target audience.

1. K-12 Career Counselors and Specialists
2. Counselor Educators and Researchers

3. Higher Education Career Center Counselors and Specialists
4. Career Counselors and Specialists in Business & Industry
5. Career Counselors and Specialists in Government and Public Agencies
6. Career Counselors and Specialists in Private Practice and Consulting
7. Career Counselors and Specialists Working with Special Populations such as Military/Veterans, Corrections, Special Needs, etc.
8. General Audience (applicable to all attendees)

SUBMISSION INFORMATION

Be clear and concise. Proposals are limited in length. Additional information will not be accepted or considered in the review process.

Submission Instructions: Proposals must be electronically submitted via the online form at www.ncdaconference.org. The submission form will be open Tuesday, August 9 through Monday, October 3, 2022. *Proposals NOT submitted via the online form WILL NOT be accepted for review.*

Correspondence regarding program proposal acceptance and confirmation will be made via email. A confirmation page will follow the submission screen once you click 'submit' on the form. You will also receive a confirmation email. If you do not see a confirmation screen following your submission or receive an email, please contact Mary Ann Powell at mpowell@ncda.org or phone (918) 663-7060.

Deadline for Submission: Midnight Eastern Time on Monday, October 3, 2022. Submissions will not be accepted after this date unless otherwise stated on the NCD A website.

NBCC CONTINUING EDUCATION REQUIREMENTS

NCD A is an NBCC Approved Continuing Education Provider (ACEP). For proposals to be eligible for NBCC Continuing Education (CE), the chair or lead presenter must meet specific presenter qualifications and present on topics appropriate for his/her level of experience/training. The CHAIR or LEAD PRESENTER must indicate an appropriate category for the session to be NBCC CE approved.

Category I presenters are qualified to present on topics including, but not limited to:

- Theories, principles, and techniques of counseling as applied to work and career
- Career counseling processes and resources, including, but not limited to, those applicable to specific communities and populations
- Career/life planning and decision-making models
- Life-work role transitions, including, but not limited to, outplacement and retirement counseling

Category II and III presenters may be accepted for topics including:

- Career development program planning, resources, and program evaluation
- Assessment of workplace environment for purposes of job placement

- Trends in job search
- Career avocational, educational, occupational, and labor market information, and resources and career information systems

You will be asked to select a category that matches your expertise:

- **Category I:** Holds a graduate degree **in mental health field** from a regionally accredited educational institution and is qualified by appropriate education, experience, and/or training to present/author the particular subject matter, or author the publication concerning the subject matter.
- **Category II:** Holds a graduate degree from a regionally accredited educational institution directly related to the subject matter presented and be qualified by appropriate education, experience, and/or training to present/author the particular subject matter, or author the publication concerning the subject matter.
- **Category III:** Be qualified by appropriate education, experience, and/or training to present/author the particular subject matter, or author the publication concerning the subject matter.

PROGRAM SELECTION/EVALUATION PROCESS

Selection: The NCDA Conference Program Committee will review all proposals. Final decisions will be based on quality, intended audience, and relation to the conference theme. **The presentation chair will be notified via email of acceptance or rejection of the proposal no later than by Tuesday, December 6, 2022.** The presentation chair is responsible for communicating with others on the program.

If you do not receive an email notification of your acceptance or decline from NCDA by December 6, 2022, please contact Mary Ann Powell at mpowell@ncda.org or phone (918) 663-7060.

Evaluation: Each program proposal will be evaluated on the degree to which they meet the following criteria:

1. Demonstrates “best practice(s)” in career development
2. Relevant and timely to conference theme
3. Overall appeal of program content
4. Well-articulated presentation of program content

CONFERENCE REGISTRATION

Paid registration for the National Career Development Association’s Global Conference is required of all presenters. Registration deadline for all presenters is Wednesday, March 1, 2023. **Failure to register by the**

deadline may result in cancellation of your program. You must be available to present at any time scheduled during the conference (Thursday, June 29 – Saturday, July 1, 2023; PDIs will be held on Wednesday, June 28 and Saturday, July 1). Requests for specific days/times cannot be honored.

Check the NCDA website at www.ncda.org for up-to-date conference information. Online Conference registration will be available in late fall of 2022. Early Bird Conference Registration will be available until February 15, 2023.

Registration rates will range from \$449 - \$750 for full conference and \$250 - \$400 for a one-day registration. Discounted rates are available for students and retired attendees. Early bird rates will be available for those registering online prior to February 15, 2023.

A/V EQUIPMENT/INTERNET CONNECTIONS

Meeting rooms will be equipped with head table, screen, LCD/Data projector, electric, and Internet. Audio visual equipment such as flipcharts and audio connections are available upon request. Conference management will not provide computers, laptops, or any other type of computer equipment. Presenters must bring their own computer equipment or incur the cost individually. No A/V equipment will be available for roundtable sessions or poster sessions. Internet connections will be available to presenters.

HANDOUTS

Presenters are responsible for providing digital files for upload to the conference app. Detailed instructions for uploading handouts will be provided.

PRESENTATION PROPOSAL REQUIREMENTS

Proposals should reference relevant literature and NCDA publications as applicable. Please limit your submission to the specific number of characters/words. Any additional verbiage will not be shared with reviewers. *Please review the Call for Proposals Information thoroughly before submitting your proposal to ensure you and your presenters agree with all requirements.*

Go to www.ncdaconference.org to submit your proposal electronically.

Only electronic submissions will be accepted.

1. Title of Presentation (100 characters or less)
2. Goals and Objectives— indicate clear, concise goals and objectives of the presentation (up to 100 words)
3. Program Description

- a. Abstract (50-word summary to appear in the conference program)
Advertise Appropriately. Please be sure the content of your presentation matches this description.
- b. Summary of information, program, service, resource, technique, theory, or research to be presented (up to 250 words)
4. Presentation Chair Contact Information
 - a. Name, title, institution/organization
 - b. Address, city, state, country, postal code
 - c. Phone, email
 - d. Education Level (bachelors, masters, or doctorate)
 - e. Mental Health or Counseling Related (Y or N)
 - f. NBCC Continuing Education Category. Please select I, II, or III.
5. Additional Presenter(s) Information for program book printing purposes
 - a. Name, title, institution/organization, email
 - b. Education Level (bachelors, masters, or doctorate)
 - c. Mental Health or Counseling Related (Y or N)
6. Presentation Focus: Choose **one** of the descriptions for your session's target audience.
 - a. K-12 Career Counselors and Specialists
 - b. Counselor Educators and Researchers
 - c. Higher Education Career Center Counselors and Specialists
 - d. Career Counselors and Specialists in Business & Industry
 - e. Career Counselors and Specialists in Government and Public Agencies
 - f. Career Counselors and Specialists in Private Practice and Consulting
 - g. Career Counselors and Specialists Working with Special Populations such as Military/Veterans, Corrections, Special Needs, etc.
 - h. General Audience (applicable to all attendees)
7. Program Type – Indicate which program type you prefer.
 - a. Presentation (60-70 minutes)
 - b. Roundtable (30 minutes)
 - c. Professional Development Institute (4 hours)
 - d. Graduate Student Poster Session (display only)
8. Relevance to Theme: (up to 100 words) *Career Development Around the World: Making Connections and Increasing Access to Impact the Global Labor Market*
9. A/V Equipment: List all A/V equipment requested. (A/V equipment is not available for roundtable sessions or poster sessions; Internet will be available for all presenters) Please note: Conference management will not provide laptops.

PRESENTATION RELEASES AND AGREEMENTS

The Presentation Chair must initial the following statement in the submission indicating your assent to its conditions:

- ✓ I understand that I, and all other presenters, must register for the National Career Development Association's Global Conference and pay the appropriate conference fee(s) by March 1, 2023.
- ✓ I understand that I must hold membership in NCDA.
- ✓ I understand and commit to present the program proposal for which I have submitted.
- ✓ Should my content include resources which are available for sale, I understand I cannot sell items during a presentation and only in the exhibit hall and only by the purchase of an exhibit booth am I entitled to sell resources.
- ✓ I understand and adhere to all the above and should I not adhere to any portion of this statement NCDA has the right to cancel my program immediately.

We look forward to receiving your proposal!

If you have any questions regarding the 2022 NCDA Global Career Development Conference please do not hesitate to contact [Mary Ann Powell](#), NCDA Convention Director.